



AID TO THE CHURCH IN NEED INTERNATIONAL (ACN)

is a pastoral Charity of the Catholic Church, which supports Christians wherever they are persecuted, oppressed or in pastoral need. Funded exclusively by private donations, ACN supports over 5000 projects annually in more than 140 countries with a budget of around 100 million Euros.

ACN is also a pontifical foundation, directly answerable to the Holy Father and has 23 national offices engaged in fundraising in Europe, North and South America, Asia and Australia. Our International Headquarters are in Königstein, near **Frankfurt am Main, Germany**.

We are currently looking for a

HEAD OF SECTION¹ (FULL TIME) for English speaking countries of Asia

Your duties

The work is varied and interesting: Asia faces enormous political, social and economic challenges, yet at the same time the Catholic Church on this part of the world is vibrant and growing.

Part of your responsibilities will include the administration of an annual budget, regular trips to the countries of your section and welcoming our visiting project partners at our International HQ.

As Head of Section, you will scrutinise the project applications according to our ACN guidelines, approve the funding and accompany follow up on these projects. You will also foster and maintain close contacts with our project partners in Asia to serve the local Church best. Together with your team leader and the head of the projects department, you will develop medium and long-term funding approaches and strategies always in accordance with the need of your project partners. You will be able to support the work of the communications department of ACN International with your expertise.

Our requirements

You will be a university graduate or have an equivalent education in economics, humanities or social sciences, you are **fluent in spoken and written English and may have some knowledge of French and German**. Additional foreign language skills would be an advantage. Equally, a solid professional experience in a similar field will also be taken in consideration when applying for this position.

¹ Open to all applicants, regardless of gender.

As Head of Section you should be flexible, open to working in an international team and loyal to your superiors and colleagues. A sound knowledge of the Catholic faith and a methodical way of working are assumed as a matter of course. As a Catholic Charity, we wish our employees to identify with the Catholic faith and values.

Why work with us?

Do you feel called to a meaningful career, a fulfilling and worthwhile activity for which you would enjoy coming into the office every morning? A mission in your life, in which your personal commitment and professional skills can directly support Christians and help change their lives? An corporate engagement in which your Catholic faith is central and where you can live it concretely every working days?

What else we can offer you

We offer an appropriate salary in accordance with the pay scale of the German Caritas Association (AVR), plus the usual social benefits relating to Church-based charities in Germany, Christmas bonuses and holiday pay, **after probation period of six months 40% of the work can be done remotely** and we offer opportunities for professional training.

You will also have ample opportunity to nurture your spiritual life, especially by sharing, should you wish to do so, in the daily celebration of Holy Mass in our own house chapel and the occasional spiritual retreat.

Please send your application letter and CV to

ACN International
Mrs. Linh Alonso
Bischof-Kindermann-Straße 23
61462 Königstein im Taunus, Germany
Email: recruiting@acn-intl.org